



**MINUTES OF THE REGULAR MEETING OF THE
PALISADE BOARD OF TRUSTEES
December 14, 2021**

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Greg Mikolai with Trustees present: Jamie Sommerville, Susan L'Hommedieu, Ellen Turner, Bill Carlson, Nicole Maxwell, and Mayor Pro-Tem Thea Chase. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson, Town Attorney Jim Neu, Town Clerk Keli Frasier, Community Development (CD) Director Brian Rusche, Finance Director Travis Boyd, Parks, Recreation & Events (PRE) Director Troy Ward, Interim Police Chief Jesse Stanford, and Town Engineer Bret Guillory with J-U-B Engineers.

AGENDA ADOPTION

Motion #1 by Trustee Sommerville, seconded by Trustee L'Hommedieu, to approve the agenda as presented.

A voice vote was requested
Motion carried unanimously

PRESENTATIONS

Introduction of new Palisade Police Officer Shawnie Higgins
Presented by Interim Police Chief Jesse Stanford.

PUBLIC COMMENT

None was offered.

TOWN MANAGER REPORT

Town Manager Janet Hawkinson reviewed her Manager's Report and introduced each department director to review department accomplishments in 2021. She then introduced a timeline of current projects being worked on by staff. After a lengthy discussion, the ***consensus of the Board was to have a special meeting on January 4, 2022, to review and approve contracts for upcoming projects. The Board gave direction for Town Attorney Neu to continue moving forward with the COP process for clinic funding and with the steps necessary for absorbing Palisade Pipes and Laterals (PIPL).***

CONSENT AGENDA

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.

- **Expenditures**
Approval of Bills from Various Town Funds – November 14, 2021 – December 8, 2021
- **Minutes**
 - Minutes from the October 26, 2021, Regular Board Meeting
 - Minutes from the November 9, 2021, Regular Board Meeting
 - Minutes from the November 17, 2021, Special Board Meeting
- **Resolution 2021-14**
A Resolution of the Board of Trustees for the Town of Palisade, Colorado, Appointing the Town Clerk of the Town of Palisade as the Designated Election Official and Directing the Town Clerk to Conduct the Regular Municipal Election, scheduled for April 5, 2022, as a Mail Ballot Election
- **Resolution 2021-15**
A Resolution of the Board of Trustees for the Town of Palisade, Colorado, Appointing Election Judges for the April 5, 2022, Municipal Mail Ballot Election
- **Resolution 2021-16**
A Resolution of the Board of Trustees for the Town of Palisade, Colorado, Setting Time, Place, and Designated Posting Location for Public Meetings for the Town of Palisade, Colorado
- **Intergovernmental Agreement (IGA) With Mesa County Animal Services**
An agreement with Mesa County Animal Services to coordinate animal control programs and services for the calendar year 2022
- **Establish Salary Schedule Pursuant Section 2-56 of the Palisade Municipal Code**
This item establishes a salary schedule and pay increase under *Section 2-56 – Compensation of Town Administrator* of the Palisade Municipal Code

Motion #2 by Trustee Sommerville, seconded by Trustee Turner, to approve the consent agenda as presented.

A roll call vote was requested.

Yes: Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell

No:

Absent:

Motion Carried.

PUBLIC HEARING I

Resolution 2021-17

A Resolution of the Board of Trustees for the Town of Palisade, Colorado, Appropriating Sums of Money to the Various Funds in the Amounts of and for the Purpose Set Forth Below, for the Town of Palisade, Colorado, for the 2022 Budget

Mayor Mikolai opened the public hearing at 6:50 pm.

Finance Director Travis Boyd introduced the 2022 Town of Palisade Budget and reviewed what each fund was for and the appropriations requested.

Mayor Mikolai opened the hearing to Board comment. None was offered.

Motion #3 by Trustee Somerville, seconded by Trustee Turner to approve Resolution 2021-17 entitled “A Resolution of the Board of Trustees for the Town of Palisade, Colorado, Appropriating Sums of Money to the Various Funds in the Amounts of and for the Purpose Set Forth Below, for the Town of Palisade, Colorado, for the 2022 Budget.”

A roll call vote was requested.

Yes: Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L’Hommedieu, Trustee Maxwell, Mayor Mikolai

No:

Absent:

Motion carried.

Mayor Mikolai closed the public hearing at 6:53 pm.

Resolution 2021-18

A Resolution of the Board of Trustees for the Town of Palisade, Colorado, Summarizing Expenditures and Revenues for Each Fund and Adopting a Budget for the Entire Town of Palisade, Colorado, for the Calendar Year Beginning on the First Day of January 2022 and Ending for the Calendar Year on the Last Day of December 2022

Mayor Mikolai opened the public hearing at 6:53 pm.

Finance Director Boyd stated that the budget presented to the Board is a balanced budget as required by Colorado Revised Statutes.

Mayor Mikolai opened the hearing to public comment. None was offered.

Mayor Mikolai opened the hearing to Board comment. Members of the Board complimented the Finance Director on a job well done and showed appreciation for the ease of understanding the 2022 budget offers.

Motion #4 by Mayor Pro-Tem Chase, seconded by Trustee Maxwell to approve Resolution 2021-18 entitled “A Resolution of the Board of Trustees for the Town of Palisade, Colorado, Summarizing Expenditures and Revenues for Each Fund and Adopting a Budget for the Entire Town of Palisade, Colorado, for the Calendar Year Beginning on the First Day of January 2022 and Ending for the Calendar Year on the Last Day of December 2022.”

A roll call vote was requested.

Yes: Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L’Hommedieu, Trustee Maxwell, Mayor Mikolai, Trustee Turner

No:

Absent:

Motion carried.

Mayor Mikolai closed the public hearing at 6:57 pm.

Resolution 2021-19

A Resolution of the Board of Trustees for the Town of Palisade, Colorado, Levying General Property Taxes for the Year 2021 to Help Defray the Costs of Government for the Town of Palisade, Colorado, for the 2022 Budget Year

Mayor Mikolai opened the public hearing at 6:57 pm.

Finance Director Boyd explained the details of the resolution and the role the Town and Mesa County play in property taxes.

Mayor Mikolai opened the hearing to Board comment. None was offered.

Motion #5 by Trustee Somerville, seconded by Trustee Maxwell to approve Resolution 2021-19 entitled “A Resolution of the Board of Trustees for the Town of Palisade, Colorado, Levying General Property Taxes for the Year 2021 to Help Defray the Costs of Government for the Town of Palisade, Colorado, for the 2022 Budget Year.”

A roll call vote was requested.

Yes: Mayor Pro-Tem Chase, Trustee Carlson, Trustee L’Hommedieu, Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Somerville

No:

Absent:

Motion carried.

Mayor Mikolai closed the public hearing at 6:59 pm.

NEW BUSINESS

Request to Purchase “Sound Fountain”

PRE Director Troy Ward announced that staff, in collaboration with Palisade Art Vision (PAV), are requesting to purchase a sculpture that has been displayed in the Plaza called *Sound Fountain* with leftover funds from the parks department budget.

Motion #6 by Trustee Turner, seconded by Trustee L’Hommedieu to approve the purchase of *Sound Fountain* with leftover parks department funds.

A roll call vote was requested.

Yes: Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L’Hommedieu, Trustee Maxwell

No:

Absent:

Motion carried.

Asbestos Remediation Change Order

Town Manager Hawkinson explained the different contractor roles and responsibilities within the scope of the old high school asbestos remediation project. She then introduced Lenny Herron with Herron Enterprises, the contracted Certified Asbestos Inspector, and Linda Froemke with All-Star Environmental, the contracted asbestos abatement contractor.

Mr. Herron and Ms. Froemke detailed their roles in the project and described the processes and challenges they have been undergoing to implement asbestos abatement in the old high school.

The Board had a lengthy discussion regarding the change orders to understand the requirements of the tunnels that were discovered upon the asbestos work that need to be abated.

Motion #7 by Mayor Pro-Tem Chase, seconded by Trustee Somerville to approve a changer order to All-Star Environmental Services for change order #1 for the 1925 wing in the amount of \$118,366.77 and for change order #2 for the 1947 wing with the total cost not to exceed \$193,890.00.

A roll call vote was requested.

Yes: Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu

No: Trustee Maxwell

Absent:

Motion carried.

Construction Management of CDOT Highway 6 MMOF Project

Town Manager Hawkinson explained that as part of the Highway 6 MMOF project, CDOT requires a certified manager to complete the required paperwork and to be on-site for the project. J-U-B Engineers have the experience and CDOT certifications to perform the work.

Town Engineer Guillroy clarified that on page 118 of the contract, numbers 1 and 7 should both say YES.

Motion #8 by Trustee Somerville, seconded by Trustee L'Hommedieu to approve a contract with J-U-B Engineers for the construction management of the CDOT Highway 6 MMOF project.

A roll call vote was requested.

Yes: Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L'Hommedieu

No:

Absent:

Motion carried.

OPEN DISCUSSION

Mayor Pro-Tem Chase stated that she would like to see a bike path to G Road from frontage road. Town Engineer Guillory stated this is CDOT roadway and the town cannot place a bike path at this location at this time. Town Manager Hawkinson clarified that the Town could make sure that a comprehensive plan for town bike paths be included in the updating of the town Comprehensive Plan.

Trustee Carlson described an incident that occurred on the road to Riverbend Park and expressed his concerns that the Town needs to address safety on that road sooner rather than later. **The consensus of the Board is to have staff work on traffic calming designs for Logan Avenue to Riverbend Park and present them to the Board at a regular meeting.**

COMMITTEE REPORTS

Board members briefly explained the various meetings they had recently attended.

ADJOURNMENT

Motion #7 by Trustee Somerville, seconded by Trustee Carlson to adjourn the meeting at 8:43 pm.

A voice vote was requested.
Motion carried unanimously.

X 

Greg Mikolaj
Mayor

X 

Keli Frasier
Town Clerk

